

Executive MBA in Management of Technology
Letter of Recommendation Guide

Applicant's Name: _____
Last First MI

Please address the following areas in your letter of recommendation:

1. Length of time you have known the applicant.
2. Description of the scope and responsibility of the applicant's job.
3. Your assessment of the applicant's current job performance.
4. Applicant's management potential.
5. How he/she will benefit from the program.
6. Your assessment of whether the applicant has the educational background, intellectual capacity, motivation and problem-solving ability to successfully complete a rigorous program of this type.

If you have any questions, please call 404.385.2254 or 800.815.2274

Please send your letter of recommendation directly to:

Huang Executive Education Center
College of Management
Georgia Tech Institute of Technology
800 West Peachtree Street
Atlanta, GA 30332-0520
Phone: 404.385.2254
Fax: 404.894.1464