

**GT6000 Community Engagement Leader Position (2 - 4 available)**  
**Office of Graduate Education**  
**APPLICATION DEADLINE: Friday, March 15, 2024, 11:59 p.m.**

Georgia Tech's Office of Graduate Education seeks motivated graduate students to work as Community Engagement Leaders (CEL) for the Office of Graduate Education's GT6000 program from June 2024 through October 2024. This is an outstanding opportunity for any graduate student looking to diversify their resume and add leadership experience. CELs will have the opportunity to organize and host a diverse set of social, cultural, and educational events for first-semester graduate students as they acclimate to campus and graduate school.

**About GT6000:**

GT6000 is an extended orientation program for new graduate students at Georgia Tech. The Office of Graduate Education sponsors GT6000 to help incoming graduate students get acclimated to Georgia Tech. This program provides opportunities for networking with other new graduate students from across campus as well as exposure to valuable campus resources and opportunities in and around campus of which graduate students may not otherwise be aware. This program helps build the foundation for a successful graduate student experience. Program participants are organized into groups (sections) of roughly 14 students from a diverse set of degree programs, academic interests, and cultural backgrounds. Each group is led by a veteran graduate student "Group Leader." This allows participants to tap into their Group Leader's valuable experience and leverage that for their own success. Topics explored during the program include maximizing the advisor/advisee relationship, career development and planning, stress and time management, maintaining work/life balance, and others.

Additionally, a group of "Community Engagement Leaders" provide engaging program-wide socialization, cultural, and educational opportunities to promote participant socialization and assimilation into campus culture and the greater Atlanta community. In the past, these have included various on-campus (bowling, group lunches, cultural celebrations) as well as off-campus (trips to international grocery stores, hiking excursions, walking tours around Atlanta) offerings.

GT6000 is offered as a one-credit hour, pass-fail course that runs during the first eight weeks of the fall semester. Groups will meet once per week August 19 – October 11 for the fall 2024 offering of GT6000.

**Duties:**

CELs will work over the summer with the GT6000 instructional team to prepare for the fall GT6000 program. This will include brainstorming possible event ideas and planning logistical details. During the fall semester, CELs will execute their ideas and build community among students enrolled in the program. CELs will manage their advertising strategies and record attendance at events.

**Hours:**

The expected time commitment is approximately 40 hours total between June and October. There will be three, two-hour mandatory organizational meetings of all CELs in June and July, dates and times below. CELs are expected to attend the in-person option for Meeting 1 unless they are not in metro Atlanta. These summer organizational meetings will be used to provide context about the course and the position, provide CELs with tools and frameworks to assist in event planning, and provide feedback and direction on plans for the semester.

Meeting 1	Thursday, June 20	In-person / 4 p.m. - 6 p.m. ET
	Friday, June 21	Virtual / 7 p.m. - 9 p.m. ET
Meeting 2	Week of July 8	Date and Time TBD
Meeting 3	Week of July 22	Date and Time TBD

**Compensation:**

A \$1000 stipend will be awarded upon successful completion of Community Engagement Leader responsibilities. The Community Engagement Leader position does not come with a tuition waiver.

**Required Qualifications and Experience:**

- Currently enrolled graduate student not graduating prior to December 2024
- Excellent written and oral communication skills
- Excellent event planning skills
- Ability to work effectively both individually and collaboratively
- Competency with group communication tools

**To Apply:**

Please fill out the application form at <http://grad.gatech.edu/grad-groups-leader-app>. Please upload a one-page cover letter and an abbreviated resume that includes any relevant leadership/event facilitation experience you have. In the cover letter, please elaborate on:

- why you are interested in becoming a Community Engagement Leader;
- what you think you bring to the position in terms of skills and/or experience;
- and verification that you've discussed this opportunity with and have received approval from your research/assistantship advisor (if applicable).

Questions regarding this application, the Group Leader position, or the Community Engagement Leader position should be addressed to Dr. Marc Ebelhar, Graduate Student Success Specialist in the Office of Graduate Education.

**DEADLINE FOR APPLYING – Friday, March 15 at 11:59 p.m.**

Applications will be processed as they are received, and interviews may be scheduled as early as April 1. Interviews will be completed by April 17, and candidates will be informed of their status by Monday, May 1.

**About the Office of Graduate Education:**

The mission of the Office of Graduate Education ([grad.gatech.edu](http://grad.gatech.edu)) is to ensure the quality and relevance of graduate education and the academic success of our graduate students. Our office supports the more than 26,000 graduate students enrolled in nearly 100 master’s and doctoral-level degree programs offered at Tech. As a top-ranking institution in the heart of Atlanta, our students learn, work, and collaborate in a truly diverse environment with graduate students hailing from across the nation and almost 100 different countries around the world. From admission to orientation, curriculum requirements, and myriad other services, the Office of Graduate Education seeks to help students succeed throughout their time at Georgia Tech.